

KREBS UTILITIES AUTHORITY  
BOARD MEETING MINUTES  
JANUARY 15, 2019

1. Chairman Bobby Watkins called the meeting to order.
2. Julia Casey, City Clerk, called roll. Bobby Watkins – Present, Tommy Walker – Present, Connie Poole – Present, Jason Wagnon – Present, Daulfin Bennett – Present.
3. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE DECEMBER 18, 2018 KUA BOARD MEETING. Chairman Watkins asks for a motion to approve. Daulfin Bennett makes the motion. Connie Poole seconds the motion. Chairman Watkins takes vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.
4. CONSIDER AND ACT TO APPROVE THE CLAIMS. Kay Scott states there was \$2000 added for insurance that was not included in the books. Chairman Watkins asked for a motion to approve. Tommy Walker makes the motion. Jason Wagnon seconds the motion. Chairman Watkins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.
5. FINANCIAL REVIEW WITH MIKE KERN. Mike Kern addresses board. Page 3 – Income Statement year to date \$573,892.51. Budget for whole year \$1,071,000.00. we are at 54% of the budget. Expense side \$500,360.03 less that half way on expenses. Little positive on revenue below expenses. Operation income including \$25,000 transfer 6 months ending December 31 \$100,012.69. Page 7- Cash flow statement positive increase of cash \$98,091.80. Will talk more about budgeting for generators at Audit & Finance meeting. Have budgeted for \$50,000 for Capital projects that we have not spent yet. Thinks have enough in budget to cover 2 or 3 generators. Questions or Comments. None.
6. BUSINESS PREVIOUSLY CONSIDERED.
  - A. CONSIDER AND ACT TO APPROVE INFRASTRUCTURE SOLUTIONS GROUP, LLC FEE SCHEDULE TABLED FROM DECEMBER 18, 2018. Dale Burke- Engineer with Infrastructure Solutions addresses board. Robert Vaughn is out sick. Work order for water front addition hourly rate is maximum \$1500. Julia Casey states that they are discussing fee schedule first. Dale ask any questions on the fee schedule. Chairman Watkins asks how it works. Dale state it is an hourly fee schedule. Discussion regarding fees listed in book. Robert Vaughn would be under project manager fees Chairman Watkins asks for a motion. Tommy Walker makes motion. Jason Wagnon seconds motion. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.
  - B. CONSIDER AND ACT TO APPROVE WORK ORDER FOR INFRASTRUCTURE SOLUTIONS GROUP PROJECT NUMBER KR8-18-05, WATER FRONT ADDITION PLAN. AMOUNT QUOTED IS ENGINEER TO BE PAID HOURLY NOT TO EXCEED \$1500.00. TABLED FROM DECEMBER 18, 2018 MEETING. Dale Burke addresses board. This is actual work order to look at plans for Water Front Addition and recommend what needs to be done. Chairman Watkins asks for a motion. Connie Poole makes a motion. Daulfin Bennett seconds motion. Chairman Watkins takes vote. Tommy Walker– yes, Connie Poole – yes, Jason Wagnon– yes, Daulfin Bennett – yes. Motion passes.

C. CONSIDER AND ACT TO APPROVE ORDINANCE NO. 19-01. 35% COLLECTION FEE DUE TO RS2 SOLUTIONS PAID BY THE CUSTOMER WHO WAS SENT TO COLLECITONS. Chairman Watkins ask if this is for the water bill collections. Julia Casey states yes for the collections we talked about at last meeting. Need ordinance in order to collect the 35% from customers in addition to the water bill. Not out of our pocket. Comes from the customer. Tommy asks how long until they are sent to collections. Julia states 2 months they get turned off, after 5 months with out payment account closed completely and 3 months after that get sent to collections. Chairman Watkins asks for a motion. Tommy Walker makes the motion. Connie Poole seconds the motion. Chairman Watkins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.

D. CONSIDER AND ACT TO APPROVE EMERGENCY CLAUSE FOR ORDINANCE NO. 19-01. Chairman Watkins asks for a motion. Tommy Walker makes motion. Connie Poole seconds motion. Chairman Watkins takes a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion Passes

## 7. BUSINESS NOT PREVIOUSLY CONSIDERED.

A. DISCUSS AND ACT TO APPROVE NEW PART TIME CLERICAL WORKER, JAYME BUSBY. Chairman Watkins states she has a lot of experience. She started on the 14<sup>th</sup>. 25 hours a week. Highly recommends her. Tommy Walker asks what Kay thinks of her. She says she is good. Chairman Watkins asks for a motion. Tommy Walker makes motion. Connie Poole seconds motion. Chairman Watikins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion Passes.

B. CONSIDER AND ACT TO APPROVE TO REPAIR OR TO REPLACE N. LIFT STATION GENERATOR. Ed Klink addresses board. Really need to do something with. Needs to be replaced. Will be \$4000 just to look at. Thinks it will be good idea from now on to replace generators with natural gas. Will help with the maintenance of the generators once we get them running well. The generator we currently have needs repairs, not functionable. Mike Kern inquires about how long will last if repaired as opposed to replacing. Ed states 1 -10 years. Mike recommends getting permission from the Board to have in depth conversation at next Audit & Finance meeting about replacing these generators. Needs to be explored cost of replacing or repairing. Ed agrees needs to be evaluated. Mike thinks we need to come up with recommendation for board what the best plan would be on each generator. Ed states the lift station is imperative to get fixed. We can't lose the ability to pump the sewer to the sewer station. Chairman Watkins asks about the diesel in generators if they have plugs to drain them. Ed says he is sure they do but problem will be just draining and not making a mess. Chairman Watkins states there is an additive that can be mixed to make it run better. Keeps water out of them. Ed & Mike State need to be tabled. Chairman Watkins asks for a motion to table. Connie Poole makes motion. Jason Wagnon seconds motion. Chairman Watkins takes vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion tabled.

C. CONSIDER AND ACT TO APPROVE TO REPAIR OR TO REPLACE S. LIFT STATION GENERATOR. Chairman Watkins asks for motion to table. Connie Poole makes motion. Daulfin Bennett seconds motion. Chairman Watkins asks for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion tabled.

8. COMMENTS FROM THE CHAIRMAN AND THE BOARD. None
9. ADJOURN. Chairman Watkins asks for a motion to adjourn. Daulfin Bennett makes the motion. Connie Poole seconds the motion. Chairman Watkins takes vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.
10. Meeting Adjourned.