

CITY OF KREBS
COUNCIL MEETING MINUTES
AUGUST 21, 2018

1. Bobby Watkins called the meeting to order.
2. Julia Casey, Interim City Clerk called roll. Bobby Watkins – Present, Tommy Walker – Present, Connie Poole – Present, Jason Wagnon – Present, Daulfin Bennett – Present.
3. PRAYER AND PLEDGE OF ALLEGIANCE
4. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE JULY 17, 2018 COUNCIL MEETING. Mayor Watkins asked for a motion. Connie Poole made the motion. Daulfin Bennett seconded the motion. Mayor Watkins called for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.
5. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE AUGUST 2, 2018 SPECIAL COUNCIL MEETING. Mayor Watkins asked for a motion. Jason Wagnon made the motion. Tommy Walker seconded the motion. Mayor Watkins asked for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker- yes.
6. CONSIDER AND ACT TO APPROVE THE CLAIMS. Mayor Watkins asked for a motion. Jason Wagnon makes a motion. Connie Poole seconded the motion. Mayor Watkins called for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker - yes. Motion Passes
7. REVIEW CITY OF KREBS FINANCIAL STATEMENT WITH MIKE KERN. Mike refers to page 3, Statement of Revenue and Expenses states the form was changed. He states that for the month of July 2018 we received \$190,696.06 of revenues and the total expenditures were \$136,354.00 so we had a revenue of \$50,000 for first month. He asked if we wanted to talk about the budget now or wait. Mayor Watkins said we would wait. Mike asked if it had its own line item. Mayor Watkins said yes. Mike said that was all they needed to talk about. Mayor Watkins asked if anyone had anything for Mike. None moved on to item 8.
8. BUSINESS PREVIOUSLY CONSIDERED.
 - A. TABLED ITEM FROM LAST MONTH: CONSIDER AND ACT TO APPROVE THE CLOSING AND VACATING OF STREETS AND ALLEYS IN NO. 5 ADDITON TO KREBS, MORE PARTICULARLY DESCRIBED AS: THE EAST HALF OF 20TH STREET LYING ADJACENT TO LOT 6, BLOCK 194; AND UNNAMED STREET ON THE NORTH SIDE OF BLOCK 195 LYING WEST OF EMERY AVENUE; AND THE ALLEY IN BLOCK 194; AND THE ALLEY IN BLOCK 195; AND THE ALLEY IN BLOCK 197; AND ALL THAT PART OF COURT AVENUTE

LYING BETWEEN BLOCK 195 AND BLOCK 197; ALL THAT PORTION OF 19TH STREET LYING BETWEEN BLOCK 194, BLOCK 195 AND BLOCK 197; IN PITTSBURG COUNTY, STATE OF OKLAHOMA. Mayor Watkins asked if there was anyone here to protest this. None. Mayor Watkins asked if there were any discussions. None. He states he looked it over and he doesn't see any problems with it, maybe 30 years from now. Mayor Watkins asked for a motion. Connie Poole made the motion. Tommy Walker seconded the motion. Mayor Watkins asked for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion Passes.

- B. TABLED ITEM FROM LAST MONTH: CONSIDER AND ACT TO APPOINT (PER ORDINANCE NO. 15-09) JULIA CASEY AS CITY CLERK. KAY SCOTT WILL REMAIN TREASURER. Tommy Walker questioned Pat Layden about the splitting up of the Clerk & Treasurer. Pat says he can't recommend it. He states it was voted on by the city. Tommy states that changed to a hired position and they appointed Kay Scott at that time. Pat said that was his mistake. He says whatever passed in the election and that we are in compliance of that you can appoint whoever you want. They are both hired positions Mayor Watkins stated. Pat said then you can appoint anyone you want. Pat said it was an elected position for years then the City passed to be an appointed position as opposed to an elected position. Pat said again you can appoint whoever you want. Tommy states that he wanted to refresh his memory on the history so he looked it up to make sure. Tommy asked how they were going to divide the positions up, with the \$550 the position gets a month. Mayor Watkins said since position is hired not elected the \$550 does not come in to effect. Kay Scott says we don't do the elected portion and that \$550 was for the elected position. Mayor Watkins states they are not elected they are just employees, So, we don't have to do anything. Tommy asked so they are just paid by hour then. Mayor Watkins & Kay both said yes. Tommy said he just wanted to make sure. Kay says it has been that way for a while. Tommy said he must have been reading old ordinance. Kay says it was when Sherrie was the Clerk and Christina was the treasurer. Mayor Watkins asked for a motion. Daulfin Bennett makes the motion. Connie Poole seconded the motion. Mayor Watkins asked for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.

9. BUSINESS NOT PREVIOUSLY CONSIDERED.

- A. DISCUSS POSSIBLY CHANGING THE FIREWORK ORDINANCE 18-01, THE LENGTH OF TIME ALLOWED TO SHOOTING THEM OFF AND TIME OF DAY ALLOWED TO SHOOT THEM. Daulfin Bennett said it does not really matter what we say they will still shoot them when they want to shoot them. Connie Poole thinks we should table it and discuss it a little more. Mayor Watkins asked if they were here. Ed Klink said no they were not. Mayor Watkins said if they aren't here there and no one else has anything to say about it he asks Pat Layden if they should table it. Pat advised that we can table it or you can just strike it, which means that it will not come back up until someone brings it up again. Mayor Watkins

said let's just strike it and asked if everyone was ok with that, he asked Pat if they should vote on it and Pat said we should. Mayor Watkins asked for a motion to strike issue. Daulfin Bennett made motion. Jason Wagnon seconded the motion. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.

- B. DISCUSS PARKS AND RECREATION COMMITTEE. UPDATE ON MEMBERS AND RECENT COMMITTEE INFORMATION. Ed Klink addressed the council. He states Steve is here and during last week when we had meeting at senior center, we started putting together a committee that would focus on the upgrading and the beautification of our parks as well, not just the park itself but through the city as well. Ed states we had a member there who graciously agreed to be the interim Director of this movement, Steve Defrange will be in this position. Ed says he thinks very highly of him and he is very knowledgeable on many things and he work well. Ed says he we are still in the process of identifying members and at this point5 in time he thinks we have several people interested, including Sammy Lovera's wife and several others we have contacted 4 or 5 people and intend to do that for several more people, so we can get a much better idea of what will be necessary to really make our park more of a park and less of a place to hang out. Julia Casey stated we do have a list of people that are interested. Ed asked if that is sufficient and Mayor Watkins said yes. The Mayor thanked Ed.
- C. CONSIDER AND ACT TO CLEAN UP AND MOW PROPERTIES LOCATED AT 290 SW 6TH AND 210 NW MIAMI AND ALSO TO DECLARE BOTH PROPERTIES HEALTH HAZARDS. Ed Klink addressed the council stating we did go over and visit with Ms. Boatright about the property on 6th street, she did sign a letter of agreement which we need to present to City Council. He states we also just today finished up a new proposal since we are running out of tactical support on what we can do to clean up the facility that is located on Miami Street he stated enclosed in the work schedules a Memorandum of Understanding and he urges each of them to read that by the next month meeting. He hopes that we can put together a project that is viable, that is well with in the statues of the State of Oklahoma and with a little luck he thinks we can do all of that. He states we did have some help on the clean up effort that had not been started yet over on 6th street, in that in the wee morning someone took it upon themselves to burn the house down. He states is kind of an odd situation but states it does look better. He states upon advice from our attorney wants to run both programs by you that would be both the properties, the one on Miami and finishing up the one on 6th street. Tommy Walker asked how long they have to clean it up before we do all of this. Ed States that it varies, since we have been working on this for 4 years. He states they have been properly informed that they really need to do something. Tommy states only reason he is asking is because the one on 6th street burned down and he had been by there twice and there was someone cleaning up the property, picking up rocks and all sorts of debris. He states he did not know if they would have time to clean it up before we do charge them. Ed responded until we get all written up and run it past the board we are on hold right now, but he said normally it is 10 days. Mayor Watkins asked for a motion to clean up the 2 properties. Attorney Pat Layden states we needed to do them separately. Mayor Watkins asked for a motion to clean up property at 290 SW 6th in Krebs. Daulfin Bennett made a motion. Jason Wagnon seconded the motion. Mayor Watkins asked for a

vote. Tommy Walker – no, Connie Poole – yes, Jason Wagnon -yes, Daulfin Bennett – yes. Motion passes. Mayor Watkins asked for a motion to clean up property at 210 NW Miami. Tommy Walker made a motion. Daulfin Bennett seconded the motion. Mayor Watkins asked for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes. Pat Layden wants minutes to reflect that these are declared health hazards and you are voting to abate the properties and we file the next step where we give property owners 10 days. We give them notice that council members voted to do this and then the notices state they have 10 days to fix of clean up. Then after that the City can go clean it up and put on their taxes and try to collect from land owner. Ed States that’s what we have written up and he would like Mr. Layden to read up on the one for 210 NW Miami, states he has never written up one that was words as strong as that one is. The idea behind it is to go ahead and clean it up and then we would file a lien on the property. Ed told Pat that he needed to read over that, Pat said he would. Daulfin Bennett asked Ed about the house right across the street from the burned down house, she states that one needs to be abated as well. Ed states its an ongoing subject, said if she didn’t mind he’d like for Mr. Layden to read this over just to see what we can do. Ed states if this works out we may have a method to where we can clean up the City with these that are exceptionally dirty. Mayor Watkins thanked Ed.

- D. CONSIDER AND ACT TO PAY INVOICE FOR GRANT WRITER JASON SHELOR IN THE AMOUNT OF \$4000, THIS IS FOR TWO GRANTS, TSET INCENTIVE GRANT AND THE TAP GRANT. Tommy Walker asked if we got both of these grants all sealed up done and everything. Ed states they aren’t sealed up and asked Kay Scott Treasurer to explain how this works. Tommy states he doesn’t want to pay him if everything is not done. Ed explained this gets him started. Tommy asked so we are paying him before he does any work. Ed states we are not paying him everything up front. Kay and Ed both said this fee upfront to write the grants. Tommy says we don’t normally people beforehand. Kay states he has already gotten us the TSET grant and the additional TSET grant is for \$16,000 and the TAP Grant is up to \$400,000. Tommy says but we have not gotten it yet. Ed States no we have not gotten it yet. Tommy said ok. Connie Poole states we did get the \$20,000. Kay states yes that is the TSET money we got. Ed states we are actually exploring with Infrastructure Solutions a method in which we can get some of our more pressing problems with water distributions fixed. Ed states they are putting together several programs which if the City can get any portion of it, will certainly take care of a lot of problems we have. Ed states we are doing that and contacting USDA tomorrow. They have been awarding grants thru the State of Oklahoma and maybe 6 other states. We are going to be putting our hat in the ring. Kay states we have a meeting the 29th with them, she states is actually Rural Development and it is all working together. Mayor Watkins asked for a motion to pay Mr. Shelor. Connie Poole makes a motion. Daulfin Bennett seconded. Mayor Watkins takes a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker - no. Motion passes.

E. CONSIDER AND ACT TO APPROVE THE 2018/ 2019 FISCAL YEAR BUDGET. Mayor Watkins asked Mike Kern if there was just the one amendment of the .50 cent. Mike says we had our committee meeting last week, Tuesday and went over all the budget information and we had just 2 adjustments of .50 cents each. He states it didn't change the budget part just the information on page 2 and 3, which are the salary pages for the general fund and the KUA. He believes the council had already seen most of the budget previously. He says he will take us through it pretty quickly. He says page 2 & 3 are all the salary information that we always put together by department. He says the police department has contracts, so we have to go by the contracts. He says the recommendations of the salaries are brought forth between Ed and Kay. He says on page 2a are the KUA people and some of them are split up, he explained the ones are listed at 50% for KUA and other 50% for street & alley. KUA department not the street and alley fund. Mike says on page 3 that is the general fund budget. Sales tax, franchise tax and any other recurring revenues we take 90% as we have always talked about as per state statute. He states on the fines for the police department we take roughly 60% but we don't like to use any kind of % because we don't want this to be misinterpreted as, for people to think we have some sort of quota, he states we don't have any kind of quota. The fines are just a number that is put in there and then we plug in the salaries. He states the one thing he wants to point out is real close to the bottom you can see maintenance and operation general and if you follow it all the way across to the far right hand corner column the number that we are appropriating in that particular line item is \$568,659, compared to last year we had \$467,009, so we have been able to build up our reserves a little bit there just in case. He states we have to keep money set aside because we always have a lot of common expenses, insurances, all that kind of stuff, this is the general fund. He says on page 4, that is the capital improvement and one of the revenue items is the sales tax for the capital improvement that was voted on by the people, so we have to keep that money separate and that's where we buy the police cars from. He states you can see the listing of what we are going to purchase and we are going to transfer \$50,000 to the KUA. We have to transfer \$18,000 to the senior center. On page 5, he explained that's the IT fund, he stated as we know, monies are collected through the fines for the IT and these are the listings that we will purchase with the IT Fund. On the next page he states that is the street and alley fund. He states this is different than the street and alley department. He states this is a special revenue fund that does have to be spent on only street and alleys. In the past years we have build up money in the Capital Outlay because we have talked about purchasing some equipment. Mike asked Ed what we were going to purchase out of that fund, a dump truck or something else. Tommy Walker states it's a tractor. Ed verified it was a tractor. Mike said that is instead of the back hoe, they have already budgeted in the capital outlay is \$60,000, he states we do budget some personnel in there, but usually we do not spend that, trying to save up for equipment in this particular fund. On to the Senior Citizens, he states this is where the motel tax comes in and some monies has to be transferred in from general fund to meet the personnel services and the M&O requirement. Tommy Walker states we are kind of in a whole on that. Mike agreed and said we always are. Mike states on very last page is KUA and he will cover that one when we get to KUA. Mike asks for any questions. Mayor Watkins asked if we were approving whole budget. Mike states everything but the KUA part. Mayor Watkins asked for a motion to approve everything but the KUA Part. Jason Wagnon made the motion. Connie Poole seconded the motion. Mayor Watkins called for a vote. Daulfin Bennett – yes,

Jason Wagnon – yes, Connie Poole – yes, Tommy Walker asks if this is just the City Side. Mayor Watkins confirms just for the City side. Tommy Walker – yes. Motion Passes.

- F. CONSIDER AND ACT TO APPROVE ORDINANCE 18-02 FIRE DEPARTMENT COMPENSATION, \$25.00 PER RUN AND MEETINGS FOR ALL FIREFIGHTERS REGARDLESS OF RANK OR POSTION. Mayor Watkins states this will be all across the board, \$25.00 for each fireman for each fire call and every meeting. He asks for any discussion. None. Mayor Watkins asks for a motion. Connie Poole makes a motion. Jason Wagnon seconded the motion. Mayor Watkins takes a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion Passes.
- G. CONSIDER AND ACT TO APPROVE PURCHASE OF 2019 DODGE CHARGER POLICE SEDAN FOR POLICE DEPARTMENT IN THE AMOUNT OF \$23,068.50 FROM BOB HOWARD AUTO GROUP. Tommy States he thought we were purchasing 2 vehicles not 1. Mayor Watkins verified with Chief Cook that this was just for 1. Chief Cook states we already purchased one. He states this is the one in the budget for this year. He states this will replace Mike House’s vehicle, which is a 2012. Tommy states it is tore up right now, said they took it up to Mark’s. Chief states it went down today, the water pump went out and they have 2 police officers sharing 1 car. He states they are in a bind. Chief Cook states this is a state contract will be a 2019 if approved by the council, the price will be the same as the 2018, states the salesman is going to let us have a 2019 for the price of a 2018, the prices are going to increase because it is an import they are made in Canada and part of the tax is what will make price go up but sales person will lock us in on the 2018 price. Chief asks that they discuss and approve the purchase. Mayor Watkins asks for a motion to buy the car. Connie Poole makes the motion. Jason Wagnon seconded the motion. Mayor Watkins takes a vote. Daulfin Bennett – yes, Jason Wagnon -yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.
- H. CONSIDER AND ACT TO APPROVE PURCHASE OF REMOVING ALL EMERGENCY EQUIPMENT FROM 2013 DODGE AND THE REINSTALLATION OF ALL EMERGENCY EQUIPMENT TO NEW 2019 DODGE FOR THE TOTAL COST OF \$6785.75 FROM MUSKOGGE COMMUNICATIONS. Chief Cook addressed the council. He states this is our equipment operator he states we didn’t bid out any equipment for Courtney’s car. He states we will take the old equipment out of 2013 and not upgrade but just swap it out. He states it sounds like a lot of money, but if you know what is involved in it, it is actually disassembling one car taking all of the equipment and by disassembling he means they gut it out completely, the seats, the dash all fenders so it looks like a skeleton. He states they switch it over to new car, then put the old car back together without the equipment and takes about a month to do. Mayor Watkins asked for a motion. Connie Poole makes a motion. Tommy Walker asks if this can come out of IT Fund. Mike says no, comes out of capital improvement and says chief has to make the call if qualifies for the. Chief says this is considered labor and does not qualify. Make says that is correct it is labor not equipment. Tommy Walker seconded motion.

Mayor Watkins takes a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.

- I. CONSIDER AND ACT TO APPROVE PURCHASE OF NEW EQUIPMENT FOR NEW EQUIPMENT FOR NEW POLICE CAR IN THE AMOUNT OF \$16,492.21 FROM MUSKOGEE COMMUNICATIONS. Chief Cook addressed the council. He states this is the equipment for Mike’s new car. States going to upgrade all of his equipment and whatever we don’t use for his car will be put in Courtney’s car. He states they have cars parked behind station, they will be surplusing those cars when this is all done. He states they are going to use all the parts they can to piece together for these other cars. Tommy asks if they can use IT fund for this. Chief Cook explains the IT fund is only for computers, cameras and phones and things like that. Mayor Watkins asks for a motion. Connie Poole makes a motion. Daulfin Bennett seconded. Mayor Watkins asks for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion Passes.

- J. CONSIDER AND ACT APPROVE PURCHASE OF COMPUTER FOR POLICE VEHICLE #504 IN THE AMOUNT OF \$8,141.00 FROM KUSTOM SIGNALS, INC. Chief Cook addressed council. He states he wants to amend this, it is not a computer it is a video system and radar system for the new car. Mike Kern states this does qualify for the IT fund. Chief states that is correct. Mayor Watkins asks for a motion. Connie Poole makes the motion. Daulfin Bennett seconds the motion. Mayor Watkins takes a vote. Tommy Walker – yes, Connie Poole -yes, Jason Wagnon -yes, Daulfin Bennett – yes. Motion passes.

- K. CONSIDER AND ACT TO APPROVE PURCHASES OF 2019 CHEVY SILVERADO FOR THE ANIMAL CONTROL OFFICER IN THE AMOUNT OF \$27,460.00 FROM JOHN VANCE AUTO GROUP. Chief Cook addressed council, states they have elected to move up to a bigger truck for their animal control. He says the small truck just isn’t doing the job, they really need a big truck that they can haul things, like bicycles or any equipment that they may need. He states Ed and him have sat down and what they would like to do or anticipate doing this next year if council approves to replace vehicle they have now which he verified with Tommy Walker was 6 or 7 years old. He says that truck was bought used. The new truck is 4-wheel drive and a bigger truck. He states what he would like to do is put it in service for the City of Krebs calls and then next year he’d like to hand that truck down to the public works department it will have 10,000 to 12,000 miles on it and maybe less, because we won’t get it until November or December. Tommy Verified with Chief they wanted to give new truck to Public Works next year. Ed Klink addressed council states once the smaller truck is replaced they will use that truck for roughly a year, then after that year goes by the next time we replace truck, it will be a larger truck. He states we do have some vehicle problems over there, due to the fact they have some extremely used vehicles that need to be replaced. Tommy asked if we still had the old ford trucks. Ed says they have held up pretty well, but the needed to set up a plan where it wouldn’t be once or twice but periodically. He states also take vehicle out while still has some market value. He states the Fords no not have any market value and he state we do want to put together a plan in which the end plan is not only the police department has some automobiles that will

operate when needed, the City will also have trucks over here that will work when needed. He thinks this will be a solution to a problem. Mayor Watkins said it's much better than giving them away when you surplus them. Connie Poole verified this truck will be for animal control for 1 year only. Chief said that is their plan. Mayor Watkins asked for a motion. Jason Wagnon makes the motion. Connie Poole Seconded the motion. Mayor Watkins took a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes Tommy Watkins – yes. Motion Passes. Mayor Watkins stated Melissa the animal control is doing an excellent job. He says he doesn't see any stray dogs running around anywhere. Chief stated we work really hard at that. Mayor Watkins said it's the first time in a really long time. Tommy said to let Melissa know that Mark Moy needed to talk with her.

- L. MICHELLE MABRY TO ADDRESS THE COUNCIL REGARDING THE TAP GRANT AND THE PLANS THAT HAVE BEEN DISCUSSED ABOUT THE SAFE ROUTES TO SCHOOL. Michelle Mabry was unable to attend, Julia Casey addressed the council advised there was a map in the council books that shows the plans. She stated that we handed out surveys at the school to get a count of the walkers/ bikers at the school. School Superintendent, Patrick Turner addressed the council he said he was there in support of what they are trying to do. He says Ed Klink and Jason the grant writer had a meeting with him at the school. He states they want to help us get whatever they can off the ground, and in turn the City would help the school get some crossings walk lights on Washington. He says legally they can't stop traffic there, but says Krebs Police. He states they need something there to help with the foot traffic and they will do anything to help that they can. Ed Klink went back to the \$4000 for grant writer and states this is a down payment for work that needs to be done. Connie states he got the one for \$20,000 and does not see a problem. Ed says there's no guarantee in life. Mr. Turner states about the grant that they have never run a bus route and do not see it happening in future, because it is a small nit community that kids are brought to school or dropped off or letting them walk, they just want kids to have a safe way of doing that. Mayor Watkins thanked Mr. Turner.

10. COMMENTS FROM THE COUNCIL AND MAYOR. Connie Poole states mosquitos need to be sprayed for.

11. ADJOURN TO KUA. Mayor Watkins asked for a motion to adjourn to KUA. Daulfin Bennett made the motion. Jason Wagnon seconded the motion. Mayor Watkins called for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion Passes. Adjourn to KUA.